

Event Chair Massage Request Form

EDEN SPA ALTAMONTE

Please fill out this form completely and fax to (407) 303-3331 or email to FH.Alt.Eden.Spa@AdventHealth.com

Event Date: _____

Occasion: _____

Time (Please expect a 5-minute break for each hour): _____

Location: _____

Details on event location: _____

What is the setting? (Separate room, hallway, foyer, quiet, noisy, etc.) _____

Number of therapists requested: _____

How many minutes per massage? (20-minute maximum) _____

Number of people expected to receive massages: _____

Contact person and phone number: _____

Name of contact person for day of the event: _____

Terms & Conditions

1. Charges for events are \$65 per therapist, per hour. If a therapist is needed to stay longer than requested time, an additional \$65 charge will apply per hour, or \$32.50 for every half hour.
2. After every massage, please allow about 2-3 minutes for sanitary cleaning and readjustment of massage chair before the next client.
3. After every hour, please give therapists a 5-minute break to prevent cramping and allow for a water break.
4. Please allow a 30-minute lunch break for events longer than 5 hours.
5. If event is not on the AdventHealth Altamonte campus, a \$15 travel fee per therapist will apply.
6. A recommended client-to-therapist ratio is 4:1 with a recommended 10-minute massage per client.
7. There is a 20-minute maximum massage per client.
8. If the event is coordinated by pre-scheduled appointments, please ensure that guests know to show up on time for their appointment to prevent delays for others.

Signature: _____ Date: _____

Eden Spa Altamonte
601 East Altamonte Drive, Suite 1721
Altamonte, Florida 32701
(407) 303 - 3348
Located inside AdventHealth Altamonte Gift Shop

Hours of Operation
Monday: 9:00 am - 5:00 pm
Tuesday - Thursday: 9:00 am - 7:00 pm
Friday: 9:00 am - 4:00 pm
Closed Weekends

