



Appearance Standards

Corporate Services Locations



AdventHealth team members are representatives of our organization. The image that you present in communication, conduct and appearance should positively represent our organization as professional and mission-focused.

Our Corporate Campus observes a "Dress for Your Day" dress code, meaning team members may dress in business casual with the inclusion of black or dark blue denim jeans, according to their work day.

Full business attire may be requested during key meetings and events.

Team members are expected to adhere to the AdventHealth Corporate Services dress code. Non-compliance may result in disciplinary action, including being asked to leave the workplace. Managers are responsible for enforcing the dress code with their team members.

Dress Code for Women

The dress code for women includes dresses, dress pants, dress skirts and black and dark blue denim jeans. Hemlines of dresses and skirts should not be more than 4 inches above the knee. Blazers are optional. Tops may not be sleeveless. Jeans should be full length, fit appropriately and should be free of any rips, tears or other embellishments. Clothing should be modest, clean and neat at all times. It should fit appropriately and not be frayed or wrinkled. Underwear should never be exposed.

Makeup should look natural. Hair should be neatly groomed, styled, natural in color and professional in appearance. Extreme hairstyles are not permitted.

Accessories should be limited to necklaces, earrings, wrist watches and rings. Women may wear a single pair of matching earrings worn on the lower earlobe and they should not exceed half an inch below the earlobe. No plugs, spacers or other visible body piercings are acceptable. Women may wear one ring or wedding set per hand. Ankle bracelets and toe rings are prohibited. Any tattoos must be kept covered and not visible during work hours.

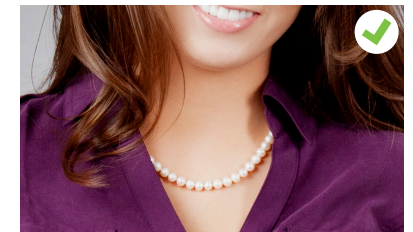
Business Casual



Business Formal Key Meetings and Events



Shoes and Accessories for Women



Dress Code for Men

The dress code for men includes dress pants, black or dark blue denim jeans, long or short sleeve shirts with buttons and collars and dress shoes. Ties and blazers are optional. Jeans should be full length, fit appropriately and should be free of any rips, tears or other embellishments. Clothing should be modest, clean and neat at all times. It should fit appropriately and not be frayed or wrinkled. Underwear should never be exposed.

Footwear should be kept clean, polished and in good repair. Socks are required with men's footwear. Soles should be non-skid and should not create a distracting sound when walking in a hospital or medical environment. Athletic shoes may be worn in departments where it is considered appropriate and approved by leadership.

Hair should be neatly groomed, styled, natural in color and professional in appearance. Men's facial hair should be cleanly shaved, or neatly trimmed. Men's hair should not extend beyond the top half of the ear, nor hang over the shirt collar. Extreme hairstyles are not permitted.

Accessories should be limited to a wrist watch and one ring. Earrings, plugs or spacers and other visible body piercings are non-acceptable. Any tattoos must be kept covered and not visible during work hours.

Business Casual



Business Casual



Business Formal Key Meetings and Events



Non-Acceptable Examples For Women



Poncho
Leggings



Ripped or
unprofessional
denim



Capris/Shorts



T-shirt
Active Wear



Sleeveless
Attire



Mini-skirt
Short Dress

Non-Acceptable Examples For Men



Denim Shirt
Cargo Pants



Open Shirt



Active Wear



T-Shirt

Non-Acceptable Shoes



Casual Sandal / Flip Flop



Mule / Backless



Clog

Boat Shoe



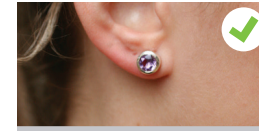
Hiking Boot

Sneaker/
Athletic Shoe

General Appearance

DOs and DONT's

Earrings

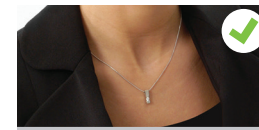


Single matching pair,
worn on lower lobe



Exceeds half inch
below lower ear lobe

Necklace



One simple necklace

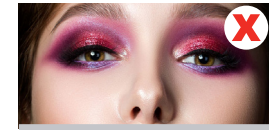


Excessive number
and size

Makeup



Natural looking
makeup



Excessive makeup

Men's Hair



Neatly groomed hair



Hair extending
beyond top half of ear;
over collar; Extreme
hairstyles



Neatly trimmed facial
hair or clean shaven



Untrimmed facial hair



Updated June 2022