**FLORIDA HOSPITAL WEST FLORIDA DIVISION**

**INSTITUTIONAL REVIEW BOARD**

**2019 IRB MEETING SCHEDULE**

 **(3rd Tuesday of each month)**

**Florida Hospital Tampa Administration Board Room – 1st Floor**

**Hard Stop Submission Date:** All submissions undergo an administrative review for completeness and accuracy by the IRB Administration prior to release for committee review. In order to provide sufficient time for review, all required edits must be finalized by the “Hard Stop” date. Failure to do so may result in the submission being postponed until the following month’s meeting.

**Meeting Time: 12:00 p.m.**

**Meeting Location: Florida Hospital Tampa Administration Board Room (1st Floor)**

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| **Submission Deadlines** | **IRB Meeting Date** |
| **Submission Due Date** | **Hard Stop Date****(all revisions, follow-up, etc., related to the submission pre-review must be completed by this date)** |
| **01/01/19** | **01/08/19** | **01/15/19** |
| **02/01/19** | **02/08/19** | **02/19/19** |
| **03/01/19** | **03/08/19** | **03/19/19** |
| **04/01/19** | **04/05/19** | **04/16/19** |
| **05/01/19** | **05/08/19** | **05/21/19** |
| **06/01/19** | **06/07/19** | **06/18/19** |
| **07/01/19** | **07/08/19** | **07/16/19** |
| **08/01/19** | **08/08/19** | **08/20/19** |
| **09/01/19** | **09/06/19** | **09/17/19** |
| **10/01/19** | **10/07/19** | **10/15/19** |
| **11/01/19** | **11/08/19** | **11/19/19** |
| **12/01/19** | **12/06/19** | **12/17/19** |