**APPLICATION- Research Day Wednesday, May 17, 2023**

**Deadline for submission is February 6, 2023.**

INCOMPLETE APPLICATIONS WILL BE RETURNED! Applications MUST BE TYPED!

**PROGRAM**:

SELECT ONE **CATEGORY**: Basic & Clinical Research Case Report

 Quality Improvement Education

**Presenter Name** (1st name on abstract):

**FINAL** Title:

**AdventHealth** (REQUIRED) Email address:

Program Director/PI:

Program Director Approved? YES NO

Additional Author(s) Name(s) (with credentials):

**For Case Report ONLY**:

Was Case Report reviewed by Risk/Privacy?

Patient Name:

DOB: MRN#:

**IRBNet#** (REQUIRED if research):

**Consider this abstract for** Podium Presentation POSTER Presentation

 \*Fellows are NOT eligible for Podium presentation awards.

**Important Dates:**

Application and Abstract Deadline FEBRUARY 6, 2023

Notification MARCH 17, 2023

Poster Deadline APRIL 14, 2023

Presentation Deadline APRIL 28, 2023

Abstract:

**Use one of the 4 templates provided below** – Research (completed), Case, Education, QI/QA.

Program Director or Research Director must be aware of your submission**.**

EMAIL completed application and abstract to your PROGRAM COORDINATOR.

**GUIDELINES:**

* Applications must be typed and complete.
* The author and co-author (if any) must include their credentials.
* An abstract must accompany application.
* The application/abstract **MUST BE** submitted to the Program Coordinator for review prior to submission to the Center for Academic Excellence.
* An AdventHealth email address is required and will be used for all communications regarding Research Day applications and presentations.
* Incomplete applications or abstracts will be returned.
* Only **2** submissions per person!
* The submission **must be relevant** to your residency at AdventHealth.
* Abstracts **cannot be unfinished or pending data** at submission
* **Previously presented research**, case studies or QI/QA (at AdventHealth) may not be used or re-purposed.
* Research, case studies or QI/QA prior to your residency at AdventHealth may not be used or re-purposed.
* To present a **research** study you must be part of the research team and have the **IRBNet#**.
* **Case studies** require additional approval from the Risk and Privacy Officer (unless previously approved).
* **Case studies** require the patient name, DOB and MRN#.
* The **Program or Research Director MUST be aware** of the submission.
* All abstracts will be subjected to scientific and editorial review. Revisions may be requested prior to acceptance.
* **The Center for Academic Research Excellence team and Dr. Portoghese** will review and **select** the best submission from all submissions for Podium presentations. All other abstract submissions will be considered for **poster** presentation.
* The acceptance email will delineate the type of presentation you will deliver.
* **Final product** (poster or podium presentation) must be on AdventHealth brand approved template.
* Awards for 1st, 2nd, 3rd place will be given for poster presentations in each category: Research, QI, Case Study and Education. A category **must have five or more entries** to determine an award.
* Awards for 1st, 2nd, 3rd place will be given for Podium presentations.
* **Fellows** and residents have the option on the application to request the abstract to be considered for an podium or poster presentation. Only one choice may be selected. **Podium presentations by Fellows** are ineligible for an award.
* CAPI Faculty and Resident Excellence in Research awards will be presented to **1 faculty and 1 resident**. Program Directors will be asked to nominate a faculty and a resident for outstanding accomplishments related to participation in scholarly activities. **Program Directors are not eligible**. The Center for Academic Research Excellence team and Dr. Portoghese will select 1 faculty and 1 resident from the nominations. The recipients will receive a monetary award.

**CASE REPORT Structured Abstract Template (use labels)**

The abstract should be short, concise, coherent and be able to stand alone.

**Title:**

**Authors:** (Include name, credentials, and institutional affiliation of all the authors)

**Introduction:**

**Case description:**

**Discussion:**

**QUALITY IMPROVEMENT PROJECT** **Structured Abstract Template**

The abstract should be short, concise, coherent and be able to stand alone.

**Title:**

**Authors:** (Include name, credentials, and institutional affiliation of all the authors)

**Introduction/Project Intent:**

**Methods:**

**Results:**

**Conclusion:**

**EDUCATION** **Structured Abstract Template**

The abstract should be short, concise, coherent and be able to stand alone.

**Title:**

**Authors:** (Include name, credentials, and institutional affiliation of all the authors)

**Introduction/Project Intent:**

**Methods:**

**Results:**

**Conclusion:**

**RESEARCH STUDY Structured Abstract Template (use labels)**

The abstract should be short, concise, coherent and be able to stand alone.

**Title:**

**Authors:** (Include name, credentials, and institutional affiliation of all the authors)

**Introduction/Background:**

**Methods:**

**Results:**

**Conclusion:**

Return application **and** abstract to your program coordinator.